



Enrolment Resources Page Updated

We now have a page devoted to 'Enrolment Resources' on our WellSouth website. This ensures you only need to go to one page with all the relevant information you require to enrol patients who are eligible and entitled. [Enrolment Information » WellSouth](#)

This page covers items such as:

- Patient enrolment form
- Patient enrolment form with merge fields
- Health Information and Privacy
- Eligibility and Entitlement
- Medical Questionnaire
- Share Information Consent

Handy hints:

Patient Enrolment Forms – what can I edit and what is required?

Patient enrolment forms must contain the mandatory minimum dataset that is required by Health New Zealand. These are the blue areas on the front page of the form and include Privacy, HealthOne and Survey wording on the second page.

A practice can add further non-mandatory sections and/or questions as they see fit. For example, Medtech practices should have 'preferred pronouns' on their forms as it is required to complete the enrolment in Evolution. (this has been included in the enrolment form on our website)

Casual Patient Forms – why use a different form for casual patients?

Using a separate form for casual patients may help distinguish between patients who are enrolling and those who are not. Casual patient forms do not require the same level of information; however, including a section for patients to provide their usual GP details can be beneficial if clinical staff wish to forward consultation notes to the patient's regular GP. Example form on our webpage which requires your privacy statement etc to be added to the second page. (this hasn't been included as this may vary per practice)

[Health Information Privacy Statement](#) - an updated version that includes the recent Privacy Act changes and a segment to include AI is now available on our website.

Handy contact details for Te Whatu Ora:

NHI enquiries – NHI_Identity@tewhatauora.govt.nz

NES enquiries – Enrolment_queries@tewhatauora.govt.nz

Address enquiries – HI_Address@tewhatauora.govt.nz

HPI enquires – HI_Provider@tewhatauora.govt.nz

System access enquiries – NHI_Access@tewhatauora.govt.nz

Thalamus updates this month – The Death Recorded tab has been updated to display patients who have been deceased for more than two months, aligning with NES notifications sent to practices for actioning. This will decrease the number of patients that require their enrolment to be ended in the PMS.

If you require any further information or have future suggestions, please contact me karen.bolch@wellsouth.org.nz