

Updating NHI in indicati

Deceased Patient

When a patient is deceased, the practice is required to unenroll them on indicati and from the NES. The following steps should be followed.

Search for the patient and then click on the enrolment icon



Scroll down on Tab one and untick the “Alive” button

Country of Birth: --Select--

DOB Source: --Select--

Language Spoken: --Select--

Occupation: Please type 4 characters to find Occupation

External ID: External ID

Permanent Address

Care Of: Care of Name

Find Address: Find address in eSAM

House Number: 8

Floor/Building: Floor/Building

Street: Easther Crescent

Suburb/Town: Kew

City: Dunedin

Postal Code: 9012

Latitude: -45.899868 Longitude: 170.483181 Address validated

Patient Consents: I do not want to participate in the Patient Experience Survey

Cell Phone Number: 2100000000

Work Phone Number: 2100000000

Home Phone Number: 2100000000

Primary Patient Email: test@test.com

Secondary Patient Email: test@test.com

Blank for Practice to Add to: Practice Remarks

Contact Methods: Cell Phone Work Phone Email Home Phone Post Text Decline Text

Preferred Contact: --Select--

Status

Active Test Patient Alive

This will bring up the following list of questions regarding recalls, tasks, appointments and enrolment expiry.

Practices may wish to say no to closing tasks or upcoming appointments if they have a task that needs to be actioned or a post death visit for cremation purposes etc booked.

The practice should say yes to closing outstanding recalls and should also say yes to updating the enrolment expiry date.

Patient Recall and Task Status

Would you like to close patient's outstanding Recalls?
 Yes No

Would you like to close patient's outstanding Tasks?
 Yes No

Would you like to close patient's Appointments?
 Yes No

Enrolment Expiry Date will be set to 20/04/2026

After clicking OK the “Date of Death Box” will appear and the date of death should be entered. Click “Save C Proceed”.

Preferred Contact: --Select--

Status

Active Test Patient Alive

Video Consult Un-Subscribe Birthday Greeting Message

Date of Death: *

Death Date

Consents

On Tab three, the actions performed on tab one will have amended the Registration Status to “Deceased” and the Enrolment Status to “Unenrolled”. And the Enrolment expiry date will also be updated. You may also wish to change the Account Group to Deceased. Click “Save C Proceed”.

MOUSE TEDDY 07/08/1992 8 Easther Crescent Kew Dunedin 9012 NHI: ZKI5072

1 Patient Details 2 Employment & Insurance Details 3 Enrolment & Funding 4 Enrolment at Victoria Clinic 5 NHI Sync

Patient Registration

Registered Status: Deceased (D) Account Group: Deceased

Registration Date: 28/01/2025 GMS Code: Adult (A)

Patient Enrolment

Enrolment Status: Un-enrolled

Method of Enrolment: Form - only valid PHO option (F)

Enrolment Date: 28/01/2025 Enrolment ID: 20025602

NES Enrolment/Re-Enrolment Date: 28/01/2025 Enrolment Expiry Date: 04/20/2026

Patient Funding

Funding Status: Funded(F) Reason for Rejection: Reason for Rejection

Funding From: 01/02/2025 Funding To: 31/01/2028

Last ASR Date: Funding Inclusion Date: 30/09/2025

Move through to Tab Five to click on NES:

Click on Update C Sync and then click on Unenroll Patient

Update & Sync. (Indici / NHI)

NES: Re-Enrol Patient **NES: Unenrol Patient** NES: View Active Enrolment Close

Selected “Died” as the End Enrolment Reason and Click Update

NES: Update Enrolment

Update Enrolment Selection

Update Enrolment: End Enrolment

Enrolment Id: 20025602

End Enrolment Reason: Died

Update Cancel

HL7 applied

Date of Death:

In addition after marking the patient as deceased when anyone opens the *Patient’s Consult* screen, the top bar will be highlighted in red.

Test ASHA 18/03/2024, 4:05 PM +64 2112 34234 Test Test NHI: 113 Not Funded Prov.:

Location: AH Balance: +64 2112 342311 Portal: Suspended Un-enrolled / D

Alerts Include inactive Allergies/Adverse reactions Problem List Long Term Medications Recent Measurements & Prompts

